EMERGING INFORMATION TECHNOLOGIES SUBCOMMITTEE
2023 CHARTER

MISSION STATEMENT

To recommend best practices, standards, and promote interoperability for technology solutions that affect the California fire service through technical expertise, research, information sharing, and interagency collaboration.

RESPONSIBILITIES

1. Develop, maintain, and gain approval from the Task Force for a "Plan of Work" consistent with the Sub Committee's mission.
2. Maintain an awareness around futuring technologies to prepare fire and rescue agencies consistent with the mission.
3. Identify opportunities to collaborate with FIRESCOPE stakeholders to limit duplication of effort.
4. Recommendations will be presented as standards that are based on an objective analysis.
5. Maintain currency of published products.
6. Maintain accurate confidential and non-confidential membership rosters for the Subcommittee.
7. Develop as necessary or required, position manuals, task books and other documents for use in filling ICS positions related to the Group's mission.
8. Report to the FIRESCOPE Task Force Liaison assigned to the Sub Committee.

AD HOC/WORKING GROUPS

Ad Hoc/Working Groups may be established by the Sub Committee when appropriate. Each Ad Hoc/Working Group shall have an identified and approved roster.

MEMBERSHIP

Members are representative of the California Fire Service and based on the issues identified in the "Plan of Work" and the subsequent level of technical expertise required to ensure statewide representation. Members shall be approved by the FIRESCOPE Task Force and may include, but are not limited to:
- State agencies such as CAL FIRE, CAL OES-Fire and Rescue Division
- Federal agencies

- Local agencies representative of the CAL OES Mutual Aid Regions, cities, counties, and rural areas.

Associate Advisors may be assigned from interested non-fire service groups to provide technical expertise with the approval of the Task Force. Associate Advisors will not have the authority to vote on decisions or recommendations.

Members are expected to participate in all organized meetings and events. Exceptions should be discussed with the Chair and Task Force Liaison.

OFFICERS

The only required Officer of the FIRESCOPE Emerging Information Technologies Sub Committee is the position of Chair. The Sub Committee may select a Vice-Chair and Secretary as necessary. All Officers must be active members of the Sub Committee. Officers will be elected annually on a calendar year basis, January 1 to December 31.

The Chair will be responsible for managing the Sub Committee to accomplish the annual "Plan of Work" in accordance with the FIRESCOPE Decision Process and providing status reports on the Sub Committee's efforts to the designated FIRESCOPE Task Force liaison.

MEETINGS

At least one face-to-face meeting will be held annually. Additional meetings will be held as necessary to accomplish the goals and objectives of the FIRESCOPE Emerging Information Technologies Sub Committee "Plan of Work". Meetings will be held so they do not conflict with Task Force meetings.

Revised 12/22